

Denvention3 Artist Space Request

Please type or print legibly

Artist Name: _____
The one you want to appear on your bidsheets

Name you want on your check: _____
If different from the name used for bidsheets

Mailing Address: Name: _____
If different from the name used for bidsheets

Address1: _____

Address2: _____

City: _____ State / Province: _____ Postal Code: _____

Country: _____ Phone #: _____

e-mail: _____ website: _____
if you want a link from the Denvention3 site

May we give out your:

address?

- No
 to other Art Shows
 to anyone who asks

phone number?

- No
 to other Art Shows
 to anyone who asks

email?

- No
 to other Art Shows
 to anyone who asks

My work will be:

- Brought to the show
 Mailed in, but I will hang and pack it.
 Mailed in. Please hang and pack it for me. I will pay the \$5/panel fee.

I want to reserve:

of art show panels: _____ x \$30 = _____
of tables: _____ x \$45 = _____ (round up for half tables)
of Print Shop panels: _____ x \$30 = _____ Mail-in fee: _____
total: _____

I authorize _____ to act as my agent at the show.
(if you want someone to act as your agent)

Notes: _____

I have read the art show rules and agree to them. _____
your signature

Space Request Instructions

Asking your name three times may seem excessive, but we know artists for whom all three are different (one usually being a studio name).

To reserve a half panel, just put in .5 for the number of panels. If you want one and a half, put in 1.5. For tables, halves won't come out with an even dollar amount. Round up to the next dollar. You can have three artists each with a half panel, or one artist with 1.5 panels, but you can't reserve 3 half panels. It's just 1.5 panels.

If you want to mail in and have us hang and return your work, remember that we can only do so for a limited number of artists. We may have passed our limit. We'll let you know whether or not we can do this for you.

We are charging for Print Shop space just the way we charge for panels in the Art Show proper. It seems simpler than charging per piece and image, and it lets us know how much space we need. It means you'll need to lay out your Print Shop panel space much like your Art Show panel space, except for no bid sheets.

Please fill out the "agent" line if someone else will be picking up your work. We don't want to give your work to just anyone who walks up and asks for it. We'll still send the check to you (the artist) unless instructed otherwise. Don't fill it out if you'll be there to handle your own work.

If you are an agent for multiple artists, you may reserve panel space for all of them at once. Fill out a Space Request form for each of them, plus one for yourself. You can either request all the panels on your form, or request panels for each of them separately on their own forms. We prefer the latter, as it enables us to print panel labels showing the artists' names. Just don't do both, so we don't give you twice as many panels as you want.

The \$5/panel mail-in fee is really \$5 per panel or table. And yes, that includes Print Shop panels.

Return form to:

Cheryl Sundseth
1841 E. 84th Ave.
Thornton, CO 80229