

AGENDA FOR WSFS BUSINESS MEETING

Preliminary Business Meeting, Friday, August 30, 2002

Presiding Officer: Kevin Standlee
Deputy P.O.: Kent Bloom

Secretary: Pat McMurray
Timekeeper: Seth Breidbart

1. Committee Reports

Committee reports may include motions. Motions made by committees consisting of more than one person need not be seconded.

1.1. Mark Protection Committee (Including Nominations for MPC)

The Mark Protection Committee will be meeting at 7:00pm on Thursday, August 29 in Convention Center Room H. A formal report is unlikely to be available until the Saturday Business Meeting at the earliest.

Nominations for the WSFS Mark Protection Committee are in order at the Preliminary Business Meeting. Nominees must accept nomination and indicate their current residence zone by 6:00pm. The Secretary has forms available for accepting nomination.

The members whose terms of office expire at this Worldcon are: Stephen Boucher (Rest of World), Gary Feldbaum (East), Sue Francis (Central). Due to zone residency restrictions, we can elect at most 1 person from the Western zone, 2 person from the Central zone, 1 person from the Eastern zone, and 3 people from the Rest of the World. Write-in votes are allowed, but write-in candidates must submit their consent to election by the close of balloting. (See the head table staff for a nomination acceptance form.)

1.2. Nitpicking & Flyspecking Committee

See attached report and separate Resolutions of Continuing Effect document.

1.3. Worldcon Runners' Guide Editorial Committee

No report received as of going to press.

1.4. Hugo Eligibility Rest of the World (HEROW) Committee

See attached report. The following resolutions are arising from the committee's report:

1.4.1. Short Title: Throw a Blanket Over It

Moved, To extend for one year, based on limited availability, as authorized by section 3.4, the eligibility of all works that:

- 1: Would otherwise qualify for a "specific work" 2002 Hugo Award (sections 3.3.1 through 3.3.6 inclusive);
- 2: Did not receive sufficient nominations to appear on the Final Ballot for the 2002 Hugo Awards;
- 3: Have not been published in the USA as of 31 January 2002; and
- 4: Have not previously had their eligibility extended by resolution of WSFS.

This motion extends eligibility for the Hugo Award; therefore, it requires a 3/4 vote.

1.4.2. Short Title: We Need Another HEROW

(To be moved only if Throw a Blanket Over It is passed.)

Moved, To continue the Hugo Eligibility for the Rest of the World (HEROW) Committee as previously charged, with a new Chair and members appointed by the Chair of the Business Meeting, and with the Chair of the HEROW Committee authorized to add additional members to the committee.

Note that the current Chair of the HEROW Committee will not accept reappointment as Chair of the committee, although he will continue to work with the committee if it is renewed, because he has too many other things that tie up too much time.

1.5. Formalization of Long List Entries (FOLLE) Committee

There will be no report from the FOLLE committee due to the unfortunate death of its chairman, Bruce Pelz. The Business Meeting podium staff have submitted the following motion:

1.5.1. Extended Folly

Moved, To continue the Formalization of Long List Entries (FOLLE) Committee as previously charged, with a new Chair and members appointed by the Chair of the Business Meeting, and with the Chair of the FOLLE Committee authorized to add additional members to the committee.

2. Worldcon Reports

2.1 Past Worldcons and NASFiCs

2.1.1. ConAdian (1994)

No report received as of going to press.

2.1.2. L.A.con III (1996)

See attached report.

2.1.3. LoneStarCon 2 (1997)

No report received as of going to press.

LoneStarCon 2 has not made a report for several years, despite some \$45,000 being technically unaccounted for. (LSC2 reported that it transferred the money to another organization, but the WSFS Constitution then requires that that organization make reports on the use of the money.) At The Millennium Philcon the Business Meeting resolved to inquire into the use of the money. It appears that no such inquiry has yet been made.

2.1.4. Bucconeer (1998)

No report received as of going to press.

2.1.5. Conucopia (1999 NASFiC)

No report received as of going to press.

Note that Conucopia is not obliged to file a report under WSFS rules (it took place before the constitutional amendment requiring NASFiCs to make financial reports was passed), but space has been made available in the agenda should it wish to do so.

2.1.6. Aussiecon Three (1999)

No report received as of going to press.

2.1.7. Chicon 2000

No report received as of going to press.

2.1.8. The Millennium Philcon (2001)

No report received as of going to press.

2.2. Seated Worldcons

2.2.1. ConJosé (2002)

No report received as of going to press.

2.2.3. TorCon III (2003)

See attached report.

2.2.3. Noreason 4 (2004)

See attached report.

3. Business Passed On from The Millennium Philcon

The following Constitutional Amendments were approved at The Millennium Philcon and are passed on to ConJosé for ratification. If ratified, they will become part of the Constitution at the conclusion of ConJosé.

3.1. Short Title: Perpetual Motions

Moved, To amend portions of Article III of the WSFS Constitution to regularize the current practice of extending an extra year of eligibility for the Hugo Award to works first published outside the USA, and to administer this change, as follows:

Delete the final sentence of section 3.2.2:

3.2.2: A work originally appearing in a language other than English shall also be eligible for the year in which it is first issued in English translation. ~~A work, once it has appeared in English, may thus be eligible only once.~~

Insert the following after existing subsection 3.2.2:

3.2.x: The Business Meeting may by a 3/4 vote provide that works originally published outside the United States of America and first published in the United States of America in the current year shall also be eligible for Hugo Awards given in the following year.

3.2.y: A work shall not be eligible if in a prior year it received sufficient nominations to appear on the final Award ballot.

3.2. Short Title: The Long and Short of It

Moved, To amend portions of Article III of the WSFS Constitution to have the effect of splitting the existing Best Dramatic Presentation category into two categories, Long Form and Short Form, to regulate the administration of such categories, and for other purposes, as follows.

1. Strike out existing Section 3.3.6, "Best Dramatic Presentation."

~~**3.3.6: Best Dramatic Presentation.** Any production in any medium of dramatized science fiction, fantasy or related subjects which has been publicly presented for the first time in its present dramatic form during the previous calendar year.~~

2. Insert the following section after existing Section 3.3.5:

3.3.x: Best Dramatic Presentation, Long Form. Any production in any medium of dramatized science fiction, fantasy, or related subjects that has been publicly presented for the first time in its present dramatic form during the previous calendar year, with a complete running time of more than 90 minutes.

3. Insert the following section before existing Section 3.3.7

3.3.x: Best Dramatic Presentation, Short Form. Any production in any medium of dramatized science fiction, fantasy, or related subjects that has been publicly presented for the first time in its present dramatic form during the previous calendar year, with a complete running time of 90 minutes or less.

4. Insert the following section after existing Section 3.2.5:

3.2.x: The Worldcon Committee shall not consider previews, promotional trailers, commercials, public service announcements, or other extraneous material when determining the length of a work. Running times of dramatic presentations shall be based on their first general release.

5. Insert the following section after existing Section 3.2.6:

3.2.x: The Worldcon Committee may relocate a dramatic presentation work into a more appropriate category if it feels that it is necessary, provided that the length of the work is within the lesser of twenty (20) minutes or twenty percent (20%) of the new category limits.

4. New Business

4.1. Resolutions

Items under this heading may be voted upon and final action taken by the Preliminary Business Meeting.

4.2. Standing Rules Amendments

Items under this heading may be voted upon and final action taken by the Preliminary Business Meeting. Standing rules amendments take effect at the conclusion of the 2002 Business Meeting unless given earlier effect by specific provision and a two-thirds vote. In all amendments, new text is shown in underline type and stricken text is shown in ~~strickethru type~~.

4.3. Constitutional Amendments

Items under this heading have not yet received first passage, and will become part of the constitution only if passed at ConJosé and ratified at Torcon III. The Preliminary Business Meeting may amend items under this heading, set debate time limits, refer them to committee, and take other action as permitted under the Standing Rules.

5. Site Selection Business

5.1. Report of the 2005 Site Selection & Presentation by Winners

This item is scheduled for the Main Business Meeting on Sunday, September 1.

5.2. Reports by seated Worldcons

This item is scheduled for the Main Business Meeting on Sunday, September 1.

5.2.1. TorCon III (2003)

5.2.2. Noreascon 4 (2004)

5.3. Presentation by future Worldcon bids

This item is scheduled for the Main Business Meeting on Sunday, September 1.

5.3.1. Presentation by bidders for years after 2006

5.3.2. Presentation by bidders for years after 2006

If time permits.

6. Adjournment

6.1. Adjournment *Sine Die*

To be moved by the Business Meeting podium staff at the Sunday Business Meeting (or Monday if a Monday meeting is necessary):

Moved, That this meeting adjourn sine die in memory of Bruce Pelz.

Report of the Nitpicking & Flyspecking Committee

The committee reports in a separate document the compilation of items from the 2001 Worldcon, together with the collected items from earlier Worldcons. The committee continues to use a definition of “likely to continue to have effect for more than a year” as “continuing”. Items appearing with a “BM” in them were motions passed by the Business Meeting while items with a “CH” in them are rulings or opinions of the Chair.

The committee intends to make this full cumulative report available through its web page.

At San Antonio, the committee was charged with codifying the “customs and usages of WSFS” in light of the recent constitutional amendment which refers to such matters.

As a first step in this research, Tim Illingworth & Pat McMurray have OCRed and corrected the WSFS Business Meeting minutes for 1974, and 1979-1992. 1993-date are available elsewhere (through Saul Jaffe). Minutes for all Business Meetings from 1979 to date are now available to any interested party.

These minutes are currently held in Word 6 format, and should be available from Tim’s web site (www.smof.demon.co.uk) Real Soon Now. The 1979 minutes are a report constructed from Ben Yalow’s copy of the agenda of the Main Meeting with contemporaneous annotations.

As an extract from these documents, a list has been prepared of all amendments to the WSFS Constitution and Standing Rules proposed since 1979, together with their amendment and disposal. The abbreviation ‘OTC’ has been used to keep the document length within almost reasonable bounds. Only the text of Louis Epstein’s “Commonwealth Zones” motion, proposed and OTCed in 1989, is missing; if anyone has a copy, the committee would like to hear from them.

An update of the Annotated Standing Rules (originally prepared by the Standing Rules Working Group in 1996) has also been prepared.

Pursuant to BM-1994-1, www.wsfs.org has been updated, and copies of documents have been supplied to Saul Jaffe for the SF-Lovers archive.

Pursuant to BM-2001-1, the committee has reminded ConJose of the requirement for legibility of badges, and hopes that ConJose has noticed.

The committee is willing to serve for another year.

Don Eastlake, Tim Illingworth, Kevin Standlee

The NP&FSC has no new motions for the Business Meeting.

Report of the Hugo Eligibility Rest of World Committee

The HEROW committee reports the following two motions:

Short Title: Throw a Blanket Over It

Moved, To extend for one year, based on limited availability, as authorized by section 3.4, the eligibility of all works that:

- 1: Would otherwise qualify for a "specific work" 2002 Hugo Award (sections 3.3.1 through 3.3.6 inclusive);
- 2: Did not receive sufficient nominations to appear on the Final Ballot for the 2002 Hugo Awards;
- 3: Have not been published in the USA as of 31 January 2002; and
- 4: Have not previously had their eligibility extended by resolution of WSFS;

This motion extends eligibility for the Hugo Award; therefore, it requires a 3/4 vote.

This motion is the same as was passed last year, and extends the eligibility for non-US-published works, on the basis of limited distribution.

If the above motion passes, the committee moves the adoption of the following motion:

Short Title: We Need Another HEROW

Moved, To continue the Hugo Eligibility for the Rest of the World (HEROW) Committee as previously charged, with a new Chair and members appointed by the Chair of the Business Meeting, and with the Chair of the HEROW Committee authorized to add additional members to the committee.

Note that the current Chair of the HEROW Committee will not accept reappointment as Chair of the committee, although he will continue to work with the committee if it is renewed, because he has too many other things that tie up too much time.

Ben Yalow
HEROW Chairman

Report of L.A.Con III

Please note that reports have been re-formatted following submission in order to make a more coherent and readable overall document. Any errors or omissions as a result of this reformatting are the responsibility of the WSFS Secretary and not of the submitting organization.

| Date | Account | Description | Amount |
|-------------|----------------|--|---------------|
| 9/1/1997 | Opening | From LACON | 64445.86 |
| 10/23/1997 | Projects | SFOHA SUPPORT:5 YEAR | -100.00 |
| 1/6/1998 | Projects | TAFF DONATION - BULMER REPORT | -500.00 |
| 1/26/1998 | Projects | S. GOLDBERG MEMORIAL: HAR MUDD COLLEGE | -500.00 |
| 1/26/1998 | Projects | 1964 LEIBER SPEECH TRANS | -25.00 |
| 1/26/1998 | Projects | 1964 BAYCON TAPES TRANSFER | -113.00 |
| 2/17/1998 | Projects | FAN GALLERY | -452.19 |
| 5/3/1998 | Projects | TAFF - TUDOR REPORT | -500.00 |
| 6/22/1998 | Projects | DONATION TO ASIMOV LECTURESHIP FUND | -1000.00 |
| 10/18/1998 | Projects | ROTSLER AWARD | -300.00 |
| 10/20/1998 | Equipment | RADIOS | -3326.78 |
| 10/20/1998 | Projects | X PRIZE DONATION | -500.00 |
| 11/18/1998 | Projects | ROTSLER AWARD | -229.50 |
| 11/18/1998 | Projects | ROTSLER AWARD | -49.85 |
| 11/24/1998 | Projects | EATON CONFERENCE | -3000.00 |
| 1/8/1900 | Projects | ROTSLER AWARD | -300.00 |
| 1/8/1900 | Projects | TAPE TRANSCRIPTION | -25.00 |
| 2/16/1900 | Projects | COPY LASFS HISTORY PIX | -64.95 |
| 2/16/1900 | Projects | GARY BOOKS TO NESFA | -38.01 |
| 4/26/1900 | Projects | GARY BOOKS TO BALTIMORE | -14.41 |
| 4/29/1999 | Projects | FFANZ REPORT - 2 LOONIES | -500.00 |
| 5/26/1900 | Projects | GARY BOOKS TO NESFA | -210.52 |
| 5/29/1999 | Projects | CUFF REPORT - SPENSER | -500.00 |
| 5/29/1999 | Equipment | NEW MC/VISA MACHINE | -1483.03 |
| 9/18/1999 | Projects | FAN GALLERY | -298.19 |
| 10/17/1999 | Projects | FAN GALLERY | -30.23 |
| 12/3/1999 | Projects | TAFF REPORT - ROBERTS | -500.00 |
| 12/24/1999 | Projects | GUFF REPORTS:FOYSTER, GUNN, HARVEY, HAUS | -2000.00 |
| 5/31/1900 | Projects | CUFF report | -500.00 |
| 9/23/1900 | Projects | Gary Books and labels | -130.07 |
| 9/23/1900 | Projects | Fan Gallery | -28.10 |
| 10/12/1900 | Projects | DUFF - Janice Gelb | -500.00 |
| 10/16/1900 | Projects | Fan Gallery | -37.28 |
| 11/15/1900 | Projects | Gary Books | -51.45 |
| 11/15/1900 | Projects | Rotsler Book | -466.65 |
| 2/19/2001 | Projects | Gary Books | -25.28 |
| 5/11/2001 | Projects | Nebula Banquet | -115.67 |

| | | | |
|------------|----------|--------------------------------------|-----------------|
| 1/19/2001 | Projects | CUFF Report | -500.00 |
| 5/11/2001 | Projects | Nebula Banquet | -378.00 |
| 6/19/2001 | Projects | Friends of Griffith Park Observatory | -500.00 |
| 7/17/2001 | Projects | Gary Books | -13.50 |
| 7/17/2001 | Projects | Retro Hugo packing | -30.00 |
| 9/28/2001 | Projects | Rotsler Award 2000 | -300.00 |
| 11/1/2001 | Projects | Cases for Fan Gallery | -792.00 |
| 12/17/2001 | Projects | Gary Books | -14.43 |
| 12/17/2001 | Projects | History Exhibit cases | -652.89 |
| 1/13/2002 | Projects | Fan Gallery | -95.67 |
| 2/18/2002 | Projects | Rotsler Award 2001 | -300.00 |
| 3/23/2002 | Projects | GUFF report | -500.00 |
| 4/27/2002 | Projects | Fan Gallery, CDs | -618.21 |
| 6/18/2002 | Projects | Gary Books shipping | -59.68 |
| 6/18/2002 | Projects | Worldcon History shipping | -92.37 |
| 7/19/2002 | Projects | BEP pix shipping | -76.26 |
| 8/20/2002 | Projects | Gary Books shipping | -125.00 |
| | | Total left: | 40982.69 |

Elayne Pelz

Report of TorCon III

Please note that reports have been re-formatted following submission in order to make a more coherent and readable overall document. Any errors or omissions as a result of this reformatting are the responsibility of the WSFS Secretary and not of the submitting organization.

Toronto World Science Fiction Convention in 2003

Financial Statements with Notice to Reader

December 31, 2001

Notice to Reader

I have compiled the balance sheet of Toronto World Science Fiction Convention in 2003 as at December 31, 2001 and the statements of deferred revenue and expenditures for the General Fund and the Bid Fund for the year then ended from information I have assembled in my capacity as Treasurer of the Corporation.

Readers are cautioned that these statements may not be appropriate for their purposes.

Toronto, Ontario

D. Larry Hancock

February 23, 2002

Chartered Accountant

Toronto World Science Fiction Convention in 2003

Balance Sheet

December 31, 2001

| Assets | 2001 | 2000 |
|---------------------|----------------|----------------|
| Current | | |
| Bank | \$ 305,561 | \$ 186,118 |
| Advances receivable | 1,780 | 3,648 |
| | 307,341 | 189,766 |

| | | |
|---------------------------|-------------------|-------------------|
| Deferred expenses | 77,792 | 66,433 |
| Facilities deposit | 2,000 | 2,000 |
| | \$ 387,133 | \$ 258,200 |

Liabilities

| | | |
|-------------------------|----------------|----------------|
| Current | \$ - | \$ - |
| Deferred revenue | 387,133 | 258,200 |
| | 387,133 | 258,200 |

Members' equity

| | | |
|-----------------|-------------------|-------------------|
| Members' equity | - | - |
| | \$ 387,133 | \$ 258,200 |

Unaudited -- See Notice to Reader

**Toronto World Science Fiction
Convention in 2003**

Statement of Deferred Revenue and Expenditures - General Fund

December 31, 2001

| Deferred Revenue | Cumulative | 2001 | 2000 |
|-------------------------------|-------------------|------------------|------------------|
| | | 12 months | 12 months |
| Memberships | \$ 289,415 | \$ 114,918 | \$ 174,497 |
| Foreign exchange | 11,183 | 5,598 | 5,585 |
| Interest | 6,998 | 5,913 | 1,084 |
| Advertising | 832 | 832 | - |
| Tshirts | 677 | 610 | 67 |
| Other | 331 | 257 | 74 |
| Total deferred revenue | 309,436 | 128,128 | 181,307 |

Deferred Expenses

| | | | |
|---------------------|-------|-------|-------|
| Communications | 7,689 | 4,731 | 2,958 |
| Credit card charges | 4,229 | 1,610 | 2,619 |
| Merchandise | 1,307 | - | 1,307 |
| Office | 1,292 | 672 | 620 |

| | | | |
|---|---------------|---------------|--------------|
| Conventions | 3,374 | 3,314 | 60 |
| Administrative | 687 | 386 | 301 |
| Advertising | 468 | 125 | 343 |
| Printing | 243 | 230 | 12 |
| Guest of honour expenses | 139 | - | 139 |
| Total deferred expenses | 19,428 | 11,068 | 8,359 |
| Excess of deferred revenue over deferred expenses | 290,008 | 117,060 | 172,948 |
| Cumulative excess at beginning of the year | - | 172,948 | - |
| Cumulative excess at end of the year | \$ 290,008 | \$ 290,008 | \$ 172,948 |

Unaudited -- See Notice to Reader

Toronto World Science Fiction Convention in 2003

Statement of Deferred Revenue and Expenditures - Bid Fund

December 31, 2001

| Deferred Revenue | Cumulative | 2001 | 2000 |
|--|-------------------|------------------|------------------|
| | | 12 months | 12 months |
| Presupports | \$ 65,520 | \$ (24) | \$ 19,499 |
| Tshirts | 8,727 | - | 2,783 |
| Other | 2,608 | 247 | 1,118 |
| Foreign exchange | 842 | 582 | (8) |
| Total deferred revenue | 77,697 | 805 | 23,393 |
| Deferred Expenses | | | |
| Conventions | 31,475 | - | 6,029 |
| Merchandise | 7,873 | - | (90) |
| Communications | 5,578 | - | 971 |
| Advertising | 5,342 | - | 1,747 |
| Administrative | 3,953 | - | 3,201 |
| Office | 2,767 | 219 | 875 |
| Flyer expenses | 1,375 | 71 | 260 |
| Total deferred expenses | 58,364 | 290 | 12,993 |
| Excess of deferred revenue over deferred | 19,333 | 515 | 10,400 |

| | | | | |
|--|----|--------|-----------|-----------|
| expenses | | | | |
| Cumulative excess at beginning of the year | | - | 18,818 | 8,418 |
| Cumulative excess at end of the year | \$ | 19,333 | \$ 19,333 | \$ 18,818 |

Unaudited -- See Notice to Reader

**Toronto World Science Fiction
Convention in 2003**

Notes to the Financial Statements

December 31, 2001

1. Incorporation

Toronto World Science Fiction Convention in 2003 was incorporated without share capital by Letters Patent in the Province of Ontario on July 29, 1997.

2. Significant accounting policy

The purpose of the organization is to host, organize and manage the World Science Fiction Convention which will be held in Toronto in 2003. All funds raised and expended are for purposes of that event. Therefore all revenue and expenditures are deferred and will be recognized at the time the convention takes place.

3. Bid fund

The Board of Directors of the Corporation has established a restricted fund, named the Bid Fund. Revenue received and expenditures incurred during the bidding process to obtain the right to host the convention have been placed into the Bid Fund. Future amounts will be expended from the Bid Fund only with the prior approval of the Board of Directors.

Unaudited -- See Notice to Reader

Report of Noreascon 4

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Noreascon 4

08/19/02 Income Report

September 1, 2001 through August 1, 2002

Income

| | |
|----------------------------|---------|
| 1-N4 Interest | 930 |
| i-N4 memberships | |
| i-N4 attending @ 50 | 27,550 |
| i-N4 attending @ 60 | 35,630 |
| i-N4 attending @ 90 | 7,380 |
| i-N4 Attending @100 | 35,000 |
| i-N4 attending upgrade @65 | 1,490 |
| i-N4 Attending@\$120 | 12,360 |
| i-N4 Child @ \$85 | 850 |
| i-N4 Children | 3,345 |
| i-N4 conversion @ \$85 | 1,785 |
| i-N4 Friend NV | 250 |
| i-N4 Supporting | 1,435 |
| i-N4 Supporting voters | 72,825 |
| Total i-N4 memberships | 199,900 |
| i-N4 other | |
| i-N4 t-shirts | 70 |
| i-N4 other - Other | 39 |
| Total i-N4 other | 109 |
| I-N4 Pr ads | 300 |
| i-Noreascon 4 - Other | 360 |
| Total Income | 201,599 |

Expense

| | |
|-----------------------|-------|
| e-N4 Bank Fees | 2,434 |
| e-N4 general supplies | |
| e-N4 Stationary | 1,516 |

| | | |
|-----------------------------|-------|---------|
| Total e-N4 general supplies | | 1,516 |
| e-N4 marketing | | |
| e-N4 Ads | 804 | |
| e-n4 Flyer mailing | 67 | |
| e-N4 flyers | 114 | |
| e-N4 parties | | |
| e-N4 Parties food | 391 | |
| e-N4 parties Misc | 8 | |
| Total e-N4 parties | 399 | |
| e-n4 Sales to Members | 200 | |
| e-N4 table expenses | 23 | |
| e-N4 marketing - Other | 150 | |
| Total e-N4 marketing | | 1,758 |
| e-N4 Publications | | |
| e-N4 progress reports | | |
| e-N4 PR0 postage | 539 | |
| e-N4 PR0 printing | 442 | |
| e-N4 PR1 mailing supplies | 49 | |
| e-N4 PR1 postage | 698 | |
| e-N4 PR1 printing | 2,952 | |
| Total e-N4 progress reports | 4,680 | |
| Total e-N4 Publications | | 4,680 |
| e-N4 software | | 354 |
| e-N4 treasury | | |
| e-N4 discount | 20 | |
| e-N4 Treasury documents | 6 | |
| e-N4 treasury postage | 7 | |
| e-N4 treasury supplies | 1 | |
| Total e-N4 treasury | | 34 |
| e-N4 Web fees | | 12 |
| | | |
| Total Expense | | 10,787 |
| | | |
| Net Income | | 190,812 |