

WASHINGTON SCIENCE FICTION ASSOCIATION

CONSTITUTION AND BY-LAWS

CONSTITUTION

Article I - Name. The name of this club shall be The Washington Science Fiction Association.

Article II - Purpose. The purpose of this club shall be to bring together at frequent intervals those who are interested in science fiction and fantasy literature of any nature, and the encouragement of such interest among others. For this purpose we shall read and discuss science fiction and fantasy as well as general scientific literature, carry out appropriate demonstrations, encourage the reading and appreciation of science fiction and fantasy and the study of science, and perform such other activities as may be in sympathy with the foregoing objectives. No part of the net income of this club shall inure to the benefit of any of its members or any private individual.

Article III - Membership. The membership shall consist of persons in the community interested in science fiction and fantasy. They shall be admitted and governed in accordance with the By-Laws.

Article IV - Officers. Section 1. The officers of this club shall be a President, a Vice-President, a Secretary, and a Treasurer.

Section 2. The officers shall be elected by ballot at the Annual Meeting each year to serve for one year. They may be re-elected for any number of consecutive terms.

Article V - Executive Board. Section 1. There shall be elected annually from the Regular membership of the club three Trustees who shall meet with the officers of the club to formulate plans and decide all purposes and procedures of the club. These three Trustees, together with the officers of the club, shall constitute the Executive Board. They shall be elected by ballot at the Annual Meeting each year, and shall not be eligible for re-election for more than two consecutive terms.

Section 2. Vacancies occurring among the members of the Executive Board shall be filled by election, by the Executive Board, such Officers and Trustees to serve only until the first of September following the next Annual Meeting. A vacancy occurring in the office of President shall be succeeded to by the Vice President,

Article VI - Meetings. Section 1. The club shall meet regularly at its club-room or such place as shall be designated by the President at the previous meeting.

Section 2. The first meeting in May shall be the Annual Meeting for hearing reports from all officers and standing committees. At this meeting all members of the Executive Board shall be elected, they to take office at the first meeting of the following September.

Section 3. Special meetings for special purposes may be called by the Executive Board at such times as are thought advisable. Such special meetings may transact only such business as is specified in the call, and special meetings may not supersede regular meetings except when especially provided for.

Article VII - Amendment. Any proposed amendment to this Constitution may be submitted in writing at any Regular Meeting of the club. Such proposed amendment must be signed by three Regular members of the club before being submitted to the meeting, and shall be read to the meeting by the Secretary. After such notice, it shall be voted on at the next Annual Meeting, provided that written notice of the proposed amendment was duly mailed, thirty days prior to such meeting, to each Regular member in good standing at his last known address according to the records of the club. Such proposed amendment shall become a part of the Constitution only if approved by a three-fourths majority of the members present and voting, a quorum being present, at such meeting.

BY-LAWS

Article I - Membership and Dues. Section 1. Membership in this club shall be composed of three classes:

(a) Associate Membership - 15 cents dues, payable at each meeting attended. Associate members shall have all the privileges of membership except the rights to vote and hold office.

(b) Corresponding Membership - Annual dues, 50 cents, payable yearly. Corresponding members shall have the same rights and privileges as Associate members.

(c) Active Membership: This class of membership shall be divided into two sub-classes, both of which shall enjoy the same privileges:

(1) Regular Membership - Annual dues, \$4.00, payable quarterly.

(2) Honorary Membership - No dues.

Section 2. Applications for membership shall be in written form, endorsed by one regular member and accompanied by one quarter's dues for regular members, two meetings' dues for associate members, and one year's dues for corresponding members, and shall be submitted to the membership committee by the sponsor. An election to membership by the membership committee shall constitute an election to club membership. Such election by the membership committee shall be subject to ratification by the assembled membership if so requested by a regular member.

Section 3. Associate members shall pay dues of 15 cents at each meeting they attend. Annual dues for Regular members shall be payable in quarterly payments, falling due on September 1, December 1, March 1, and June 1. Regular members joining the club at times other than the beginning of a quarter shall pay the full quarter's dues upon admission and they will be credited on the following quarter's dues at the rate of 33 cents per month for each month between the month marking the beginning of the quarter and the month of their election to membership.

Corresponding members shall pay the year's dues at the time of admission to membership; the next year's dues shall fall due one year from that date.

Section 4. Regular members whose quarterly dues have not been paid by the first meeting in October, January, April, and July shall be considered delinquent and dropped from the membership rolls. A delinquent thus dropped from the rolls may be reinstated by paying the current dues.

Article II - Quorum and Voting. Section 1. Fifty-one percent of the Regular membership shall constitute a quorum for the transaction of business.

Section 2. A quorum must be present at any meeting of the club at which a vote is taken committing it to any proposal or action. Only regular members in good standing, and honorary members, shall have the right to vote. To be in good standing, a member's dues must not be delinquent.

Article III - Duties of Officers. Section 1. President: The President shall preside at all meetings at which he is present; shall exercise general supervision over the affairs and activities of the club; and shall serve as a member ex-officio on all Standing Committees.

Section 2. If the President desires to participate in debate, he shall turn the chair over to the Vice-President or, in the absence of the Vice-President, to such other officer as he shall select.

Section 3. Vice-President: The Vice-President shall assume the duties of the President during his absence.

Section 4. Secretary: The Secretary shall keep the minutes of all meetings of the club and they shall be an accurate and official record of all business transacted; shall also be the custodian of all club records with the exception of the records of the Committees, which shall enter the records of the club only after they have been passed upon by the whole club; shall appoint a Custodian to serve under him, who shall keep documents, momentos, and other important properties concerning the life of the club; shall conduct all correspondence of the club, with the exception of the more or less official correspondence of the various officers and Chairmen of committees.

Section 5. Treasurer: The treasurer shall receive all club funds, and pay out funds only when approved by himself or the Executive Board; shall submit his records to audit whenever so requested to do by the Executive Board.

Article IV - Executive Board. Section 1. The Executive Board of the club shall consist of Officers of the club and three Trustees elected by the club as provided for in Articles IV and V of the Constitution. The duties of the Executive Board of the club shall be to consider, promote, and transact the business of the club subject to instructions of the club at a business meeting.

Article V - Committees. Section 1. There shall be Standing Committees on specified activities of the club as determined by the Executive Board. Such Standing Committees shall be appointed by the Executive Board and ratified by the club at the next following meeting, a quorum being present.

Section 2. The Standing Committees shall be as follows:

- (1) Membership.
- (2) Program.
- (3) Publication.

Section 3. Special Committees shall be appointed by the President at such times as deemed necessary.

Section 4. All members of the club are eligible for service on committees.

Article VI - Order of Business. The order of business at all meetings of the club shall be as follows:

- (1) Meeting called to order.
- (2) Roll call.
- (3) Reading of minutes of previous meeting.
- (4) Reports of officers.
- (5) Unfinished business.
- (6) New business.
- (7) Program.
- (8) Adjournment.

Article VII - Parliamentary Authority. Section 1. Robert's "Rules of Order, Revised" shall be the parliamentary authority on all questions of procedure and law not covered by these By-Laws.

Article VIII - Amendments. Section 1. Any amendment to these By-Laws may be proposed at any regular meeting to be adopted by a majority vote at the following meeting, a quorum being present.

Article IX. Section 1. An assessment not to exceed five dollars (\$5.00) may be made against regular members not more than once in any one calendar year for the specific purpose of holding a convention or conclave, if the condition of the treasury requires it. Such assessments shall be proposed at one meeting and voted upon at the following regular meeting. A two-thirds majority of the members present shall be necessary for the assessment to be passed. If there are any profits from the convention or conclave they shall be allocated to the members assessed up to the amount of the assessment, any excess to be put into the treasury.

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Adopted by the club membership on July 18, 1948. Article I of the By-Laws amended September 5, 1948. Following Articles and Sections of the By-Laws further amended on unknown dates: I 1 (c); I 2; I 3; I 4; II 2; and Article IX added. Current, as far as known, as of 27 March 1960.